

# WELCOME EXHIBITOR

Canada Gas & LNG Exhibition and Conference  
August 23-25, 2021  
JW Marriott Parq Hotel



CANADA GAS & LNG  
EXHIBITION & CONFERENCE  
August 23-25, 2021 | Vancouver, Canada  
JW Marriott Parq Vancouver

Dear Exhibitor,  
Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at Canada Gas & LNG Exhibition and Conference. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is CGLNG8232521.

Goodkey Show Services will be delivering services in alignment with all public health authorities, the venue and with the DMG All Secure guide.

<https://www.dmgevents.com/media/5378/dmg-all-secure-web.pdf>

**Please Note:** The deadline to qualify for early bird prices is **August 9, 2021**. All orders processed after the deadline date would be considered late order and regular prices will apply. Goodkey Show Services requires payment in full at the time orders are placed.

***This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.***

## SCHEDULE

Event	Date	D/M/Y	Start Time	End Time
Exhibitor Early Move In <i>(Space only booths 36m<sup>2</sup> and up)</i>	Saturday	21/08/21	02:00 PM	06:00 PM
General Exhibitor Move In	Sunday	22/08/21	08:00 AM	06:00 PM
Show Hours Day 1 <i>(Exhibitors can access hall at 07:00)</i>	Monday	23/08/21	09:30 AM	05:30 PM
Show Hours Day 2 <i>(Exhibitors can access hall at 08:00)</i>	Tuesday	24/08/21	09:30 AM	05:30 PM
Show Hours Day 3 <i>(Exhibitors can access hall at 08:00)</i>	Wednesday	25/08/21	10:00 AM	02:00 PM
Exhibitor Move Out	Wednesday	25/08/21	02:30 PM	08:00 PM

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: [exhibitorservices@goodkey.com](mailto:exhibitorservices@goodkey.com)  
By telephone : **780.426.2211** or **877.726.2211** Toll Free North America Only  
By fax: **780.426.5734** or **888.426.5734** Toll Free North America Only

Visit us at [www.goodkey.com](http://www.goodkey.com) ***We look forward to serving you !***



Decorating | Graphic Design | Logistics | Customer Service

Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | [goodkey.com](http://goodkey.com)

# Provided with your standard exhibit space includes:

## Equipment and Services provided by show management (per exhibit booth):

### Shell scheme stands include:

- Hard Wall Booth
- (x3) Lights
- (x2) Bar Stools
- (x1) Choice of Counter *OR* 6ft Black Skirted Table
- (x1) Electrical Outlet
- (x1) Name Board

### Space only stands:

- Need to order their own furniture
- Need to order their own electrical
- No Drape

**\*\*Ballroom show floor is carpeted \*\***

### **INCLUDED:**

#### **System:**

Anodized Octanorm

#### **Infills:**

White Sintra Panels

#### **Electrical:**

(x3) System Lights  
With Power

#### **Furniture:**

Select option below

#### **Header:**

1072mm (w) x 302mm (h)

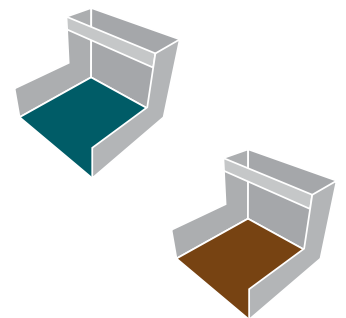
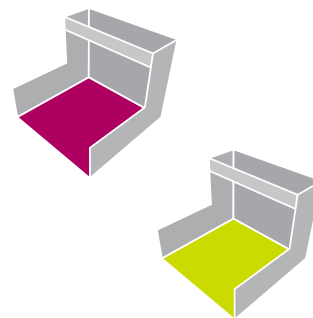
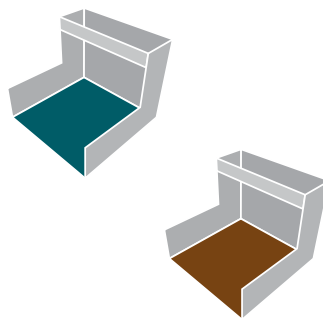
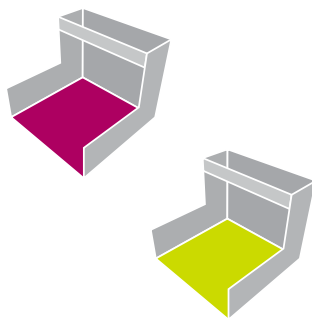
### CORNER BOOTH



### INLINE BOOTH



*\*Counter and stools shown as example only*



# HOW TO ORDER ONLINE

Show Name: Canada Gas & LNG Exhibition and Conference

Show Code: CGLNG8232521

Show Date: August 23-25, 2021

Go to [www.goodkey.com](http://www.goodkey.com)

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. \*Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Click on the sub category **products** or **services** of your choice.
- To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "**View my cart**" to return to the main order directory.
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click "**OK**".
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

## DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

## MOST IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).

Not required for POV's

(Personal vehicles or company owned vehicles)

## We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. *We're here to help!* From walking you through a first time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

### National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211  
Toll Free - 1.877.726.2211 (North America only)  
Fax - 780.426.5734  
Email - [info@goodkey.com](mailto:info@goodkey.com)





Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
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Order Deadline:  
**August 9, 2021**

Show Name:  
**Canada Gas & LNG Exhibition and Conference**

Show Date:  
**August 23-25, 2021**

## METHOD OF PAYMENT

**IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.**

Name of Exhibiting Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

Cash / Money Order

**Company Cheque** (REQUIRE A CREDIT CARD BACKUP)  
Please make cheque payable to: Goodkey Show Services Ltd.  
**Note: No cheques will be accepted after the order deadline date.**  
Address: Goodkey Show Services Ltd.  
5506 - 48 ST NW  
Edmonton, Alberta  
T6B 2Z1

**Credit Card**  
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

MASTER CARD    VISA    PERSONAL    COMPANY

\_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

Cardholders name: \_\_\_\_\_

Signature: \_\_\_\_\_

*Cardholders Billing Address*

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

\*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey. We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Third Party Authorization**

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:  
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

- ALL SERVICES
- BOOTH CLEANING
- I & D LABOUR
- MATERIAL HANDLING / IN & OUT
- RENTAL FURNITURE & CARPET
- SIGNS
- OCTANORM
- OTHER (please specify) \_\_\_\_\_

Third Party Agent:

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

PERSONAL CREDIT CARD    COMPANY CREDIT CARD

Cardholders name: \_\_\_\_\_

Signature: \_\_\_\_\_

*Cardholders Billing Address*

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_







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# \*MANDATORY\* INDOOR MOVE IN REQUIREMENTS QUESTIONNAIRE

Please return by fax or email **BEFORE July 5, 2021**

If you are planning to bring in large or heavy equipment, please let us know at your absolute earliest convenience.

NAME OF EXHIBITING COMPANY:	CONTACT NAME:	BOOTH NUMBER(S):
TELEPHONE NO:	FAX NO:	EMAIL:
TRANSPORT COMPANY:	CUSTOMS BROKER (IF APPLICABLE):	COUNTRY OF ORIGIN:
ESTIMATED TIME REQUIRED TO SET UP:		MINS.
		HRS.
EXHIBIT WILL BE SET UP BY: <input type="checkbox"/> OFFICIAL TRADE SHOW CONTRACTOR <input type="checkbox"/> EXHIBITOR'S STAFF <input type="checkbox"/> OTHER		
IF OTHER PLEASE SPECIFY: DISPLAY COMPANY:	PHONE:	FAX:

IF YOU ARE NOT USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL BE RECEIVING A SCHEDULED TIME TO MOVE IN YOUR DISPLAY EQUIPMENT. IF YOU ARE USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL NOT RECEIVE A SCHEDULED TIME AS YOUR GOODS WILL BE DELIVERED DURING THE CARRIERS SCHEDULED MOVE IN TIME.

WHETHER YOU ARE USING THE OFFICIAL TRANSPORT COMPANY OR ANOTHER CARRIER, TO ENSURE A WELL ORGANIZED MOVE IN, GOODKEY SHOW SERVICES WILL REQUIRE A LIST OF ALL GOODS AND EQUIPMENT YOU ARE BRINGING TO THE SHOW.

DESCRIPTION	# OF PIECES	TOTAL WEIGHT	DIMENSIONS OF LARGEST PIECE LENGTH x WIDTH x HEIGHT	WEIGHT OF LARGEST PIECE	TRANSPORT COMPANY
CRATED GOODS					
UNCRATED GOODS					
SPECIAL MATERIAL					
TOTAL					

PLEASE USE THIS AREA TO ILLUSTRATE WHERE EQUIPMENT WILL BE LOCATED.

DRAW THE TENTATIVE LAYOUT OR ATTACH A SEPARATE DIAGRAM.

PLEASE INDICATE EQUIPMENT DIMENSIONS.

**FAX OR EMAIL THIS FORM BY July 5, 2021 TO :**

**GOODKEY SHOW SERVICES LTD.  
FAX: 780-426-5734  
[exhibitorservices@goodkey.com](mailto:exhibitorservices@goodkey.com)**

**IF YOU HAVE ANY QUESTIONS OR REQUIRE ANY INFORMATION, PLEASE CONTACT OUR OFFICE AT 1-877-726-2211**

**\*MANDATORY\* FURNITURE SELECTION**

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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Please select from one of the following counter/table options for your booth space  
(Not applicable to "Space Only" exhibitors)

**OPTION 1**

- Octanorm Counter with Storage
- 1M[W] x 0.5M[D] x 1M[H]
- Aluminum Frame & White PVC Panels

**OPTION 2**

- 2M Skirted Table
- 0.735M Height
- Black Drape Finish

**FURNITURE CHOICE ... Please check one**

**OPTION 1**



(x1) Counter Unit  
*Doors & storage shelf  
20"[d]x40"[w]x40"[h]*



(x2) Bar Stool  
*Black Faux Leather  
30" tall*



(x1) Eco-Friendly  
Garbage Pail

**OPTION 2**



(x1) Black Skirted Table



(x2) Mini Bar Stool  
*Black Faux Leather  
25" tall*



(x1) Eco-Friendly  
Garbage Pail

**NAME THAT WILL APPEAR ON THE HEADER: (Arial Bold, black, capitalized letters, optimized to fit area)**

**SPECIAL INSTRUCTIONS**

**THIS FORM MUST BE COMPLETED & RETURNED TO GOODKEY SHOW SERVICES  
NO LATER THAN August 9, 2021  
email: exhibitorservices@goodkey.com | fax: 780-426-5734**



# CARPET

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>CARPET FOR STANDARD SIZE BOOTHS</b>				
3M x 3M		\$195.75	\$244.50	
3M x 6M		\$392.50	\$490.50	
3M x 9M		\$670.50	\$838.25	
<b>CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)</b>				
Other sizes laid @ \$2.80 per sq.ft		\$2.80/sq.ft	\$3.50/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				







designer carpet line by

**GOODKEY**  
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

**CLASSIC CARPET COLOR CHOICE** Please check one

				
<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> BLACK	<input type="checkbox"/> FOREST GREEN

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
<b>DESIGNER CARPET</b>		
100 - 700 sq.ft	\$4.30/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$4.00/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

**ADDITIONAL ITEMS**

Carpet Underlay		\$1.30/sq.ft	\$1.60/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			
Double Underlay		\$2.60/sq.ft	\$3.20/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			
Poly (Visqueen)		\$1.10/sq.ft	\$1.35/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			

**DESIGNER CARPET COLOR CHOICE** Please check one

SNOW WHITE <input type="checkbox"/>		GRAPE PURPLE PMS 525 <input type="checkbox"/>	
ALPINE GREEN PMS 356 <input type="checkbox"/>		APPLE GREEN PMS 368 <input type="checkbox"/>	
OCEAN BLUE PMS 286 <input type="checkbox"/>		SPICY PINK PMS 226 <input type="checkbox"/>	
LEMON YELLOW PMS 115 <input type="checkbox"/>		TANGERINE ORANGE PMS 1375 <input type="checkbox"/>	
SILKY BEIGE PMS 7530 <input type="checkbox"/>		CHOCOLATE PMS 469 <input type="checkbox"/>	

**IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.**

**If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.**

**UNDER CARPET WIRING CUT (does not include install)**

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.55/sq.ft
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**SPECIAL INSTRUCTIONS**

**\*\*PRICES INCLUDE DELIVERY AND INSTALL**















<b>SUBTOTAL</b>		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



# FURNITURE

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>TABLES</b>					<b>SEATING</b>				
 Chrome Cruiser Table 30" dia - 40" tall		\$150.25	\$188.00		 Folding Chair Green Plastic		\$21.25	\$26.50	
 Cruiser Table 30" dia - 40" tall		\$140.00	\$175.00		 Leather Side Chair Black Leather Seat		\$84.75	\$106.00	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$45.25	\$56.50		 Stool with Backrest Black Fabric		\$109.25	\$136.50	
 Pedestal Table 30" dia - 29" tall		\$76.25	\$95.25		 Mini Bar Stool Black Faux Leather 25" tall		\$73.00	\$91.50	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$41.25	\$51.50		 Bar Stool Black Faux Leather 30" tall		\$101.00	\$126.25	
 Wood Top Square Table Cruiser 40" tall		\$76.25	\$92.50		<b>DESCRIPTION</b>   <b>REGULAR PRICE</b>   <b>TOTAL</b>				
 Wood Top Square Table Pedestal 29" tall		\$76.25	\$92.50		<b>FURNITURE COMBOS</b>				
 Wood Top Round Table Cruiser 40" tall		\$76.25	\$92.50		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$167.75		
 Wood Top Round Table Pedestal 29" tall		\$76.25	\$92.50		 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$256.50		
 Coffee Table 30" dia - 18" tall		\$64.75	\$81.00						




















<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>		
<b>SUBTOTAL</b>		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE	ADJUSTED SUBTOTAL	
<b>7% P.S.T.</b>		
<b>5% G.S.T.</b>		
<b>TOTAL AMOUNT DUE</b>		
<b>GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620</b>		

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# OPTIMUM FURNITURE

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL															
<b>SEATING</b>					<b>TABLES</b>																			
	Corbusier Chair Black Leather		\$366.50	\$458.25		Wood Top Chrome End Table 18" x 18"		\$125.50	\$157.00															
	Corbusier Chair White Leather		\$366.50	\$458.25		Wood Top Chrome Coffee Table 24" x 48"		\$150.00	\$187.75															
	Corbusier Loveseat Black Leather		\$570.50	\$713.25		Wood Top Chrome Coffee Table 36" x 36"		\$150.00	\$187.75															
	Corbusier Loveseat White Leather		\$570.50	\$713.25	<table border="1" style="width:100%"> <thead> <tr> <th>DESCRIPTION</th> <th>REGULAR PRICE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>OPTIMUM FURNITURE COMBOS</b></td> </tr> <tr> <td></td> <td>Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)</td> <td>\$373.75</td> </tr> <tr> <td></td> <td>Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)</td> <td>\$373.75</td> </tr> <tr> <td></td> <td>Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[w] x 30"[t]) - 6 leather side chairs</td> <td>\$822.00</td> </tr> </tbody> </table>					DESCRIPTION	REGULAR PRICE	TOTAL	<b>OPTIMUM FURNITURE COMBOS</b>				Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)	\$373.75		Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)	\$373.75		Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[w] x 30"[t]) - 6 leather side chairs	\$822.00
DESCRIPTION	REGULAR PRICE	TOTAL																						
<b>OPTIMUM FURNITURE COMBOS</b>																								
	Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)	\$373.75																						
	Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)	\$373.75																						
	Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[w] x 30"[t]) - 6 leather side chairs	\$822.00																						
	Corbusier Sofa Black Leather		\$646.75	\$808.50																				
	Corbusier Sofa White Leather		\$646.75	\$808.50																				
	Mini Chrome Flop Back White Leather Seat 33" tall		\$102.00	\$127.50																				
	Chrome Flop Back Black Leather Seat 45" tall		\$136.00	\$170.00																				
	Chrome Flop Back White Leather Seat 45" tall		\$136.00	\$170.00																				
	JLO Bar Stool Black Leather Seat 36" tall		\$91.00	\$114.00																				
	JLO Bar Stool White Leather Seat 36" tall		\$91.00	\$114.00																				



<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>		
<b>SUBTOTAL</b>		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
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<b>GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620</b>		

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# DRAPE & TABLES

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>TABLES</b>				
4'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$98.75	\$123.50	
6'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$98.75	\$123.50	
6'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$137.75	\$172.25	
8'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$98.75	\$123.50	
8'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$137.75	\$172.25	
<b>COUNTERS</b>				
4'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$147.25	\$184.00	
6'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$147.25	\$184.00	
6'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$198.25	\$247.75	
8'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$147.25	\$184.00	
8'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$198.25	\$247.75	
<b>SKIRT COLOR CHOICE</b> <i>Please check one</i> <input checked="" type="checkbox"/>				
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY		
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY		
<input type="checkbox"/> TEAL				
<b>UNDECORATED TABLES</b>				
4'x2'x29"[h]		\$56.00	\$70.25	
6'x2'x29"[h]		\$56.00	\$70.25	
8'x2'x29"[h]		\$56.00	\$70.25	

DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>DRAPE PARTITIONING</b>			
3' High Drape- per linear foot	\$4.80/lf	\$6.00/lf	
Size: _____ ft x _____ ft= _____			
8' High Drape- per linear foot	\$7.40/lf	\$9.30/lf	
Size: _____ ft x _____ ft= _____			
<b>DRAPE COLOR CHOICE</b> <i>Please check one</i> <input checked="" type="checkbox"/>			
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY	
<input type="checkbox"/> TEAL	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN	
<input type="checkbox"/> BURGUNDY			

**EQUIPMENT  
NOT AVAILABLE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>HARDWARE ACCESSORIES</b> <i>(Installation not included)</i>				
Labour to install			\$25.75	
Baseplate		\$16.50	\$20.50	
4' - 7' Slider		\$16.50	\$20.50	
6' - 3M Slider		\$16.50	\$20.50	
7' - 12' Slider		\$16.50	\$20.50	
4' solid		\$16.50	\$20.50	
3' high upright <i>(Baseplate not included)</i>		\$16.50	\$20.50	
8' high upright <i>(Baseplate not included)</i>		\$16.50	\$20.50	
12' high upright <i>(Baseplate not included)</i>		\$16.50	\$20.50	

*\*\*PRICES INCLUDE DELIVERY AND INSTALL*






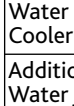













<b>SUBTOTAL</b>		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		



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# ACCESSORIES



















Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>LITERATURE DISPLAYS</b>					<b>MISCELLANEOUS</b>				
 Chrome Literature Rack 8 wire slots Fits 8.5" x 11"		\$143.00	\$179.00		 Draw Barrel		\$81.25	\$101.75	
 Single Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$37.00	\$46.25		 Mini Fridge		\$221.50	\$276.75	
 3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$63.75	\$79.75		 Water Cooler Includes 1 jug of water + 250 cups	 Water Cooler	\$184.25	\$230.50	
<b>BUSINESS CARD HOLDERS</b>					 Desk				
 Single Business Card Fits standard card Clear Acrylic		\$15.00	\$18.50		 Coat Tree		\$44.25	\$55.25	
 4 Tier Business Card Fits standard card Clear Acrylic		\$25.50	\$32.00		 Bag Holder		\$83.50	\$104.25	
 4 Double Tier Business Card Fits standard card Clear Acrylic		\$64.75	\$81.00		 Garment Rack Chrome on casters		\$59.75	\$74.50	
<b>LIVE PLANTS</b>					 Chrome Sign Holder Holds 22" x 28"				
 3' Potted Plant Live Tropical		\$75.25	\$94.00		 Easel Free Standing		\$25.50	\$31.75	
 4' Potted Plant Live Tropical		\$77.25	\$96.50		 Eco-Friendly Garbage Pail		\$37.00	\$46.25	
 5' Potted Plant Live Tropical		\$99.00	\$123.50		<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>				
 Small Floral Arrangement		PRICE TBA	PRICE TBA		<b>SUBTOTAL</b>				
 Medium Floral Arrangement		PRICE TBA	PRICE TBA		<small>FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL</small>				
 Large Floral Arrangement		PRICE TBA	PRICE TBA		<b>7% P.S.T.</b>				
					<b>5% G.S.T.</b>				
					<b>TOTAL AMOUNT DUE</b>				
<b>GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620</b>									

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

# DISPLAY ACCESSORIES

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL			
<b>OCTANORM COUNTERS AND RISERS</b>					<b>OCTANORM DISPLAY SYSTEMS</b>							
 Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]		\$200.75	\$251.00		 Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$392.50	\$490.50				
<div style="background-color: #e91e63; color: white; padding: 5px;"> <b>COUNTER WITH FULL COLOR GRAPHIC</b>            ~Be noticed!            Doors &amp; storage shelf             20"[d]x40"[w]x40"[h]         </div> <div style="background-color: #e91e63; color: white; padding: 5px; margin-top: 5px;">           Display a company logo or branding           <ul style="list-style-type: none"> <li>Full color digital printing</li> <li>Image size: 962mm[w] x 912mm[h]</li> </ul>           Send logo in .eps format along with directions to <a href="mailto:signsondemand@goodkey.com">signsondemand@goodkey.com</a> an email will be sent confirming receipt of logo and proof of signage         </div>						\$287.00	\$359.25		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]		\$392.50	\$490.50
									 2" Slat Wall Hook		\$1.00	\$1.25
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$302.75	\$378.50		<b>POSTER DISPLAY SYSTEMS</b>							
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$269.75	\$337.25		 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$105.00	\$131.25				
 Computer Counter 29"[d]x40"[w]x40"[h]		\$244.00	\$305.00		 Hook Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25				
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]		\$331.50	\$414.50		 Loop Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25				
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$285.25	\$356.50		<b>GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)</b>							
 Single Show Case 20"[d]x20"[w]x40"[h]		\$147.25	\$184.00		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces		\$4.00 per pad	\$5.00 per pad				
 Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]		\$147.25	\$184.00		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide		\$50.00 per roll	\$62.50 per roll				
												
					<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>							
					<b>SUBTOTAL</b>							
					<small>FOR OFFICE USE ONLY</small> <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL							
					7% P.S.T.							
					5% G.S.T.							
					<b>TOTAL AMOUNT DUE</b>							
					GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620							

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# SIGNAGE & DIGITAL PRINTING

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES</b>				
 Full Color Header Upgrade 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>		\$95.00	\$118.75	
 Full Color Backwall Panel Upgrade 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>		\$300.00	\$375.00	
 Full Color Counter Upgrade 962mm (w) x 912mm (h) <i>(Counter rental required)</i>		\$90.00	\$112.50	
 Freestanding Flush Backwall 2930mm (w) x 2480mm (h) <i>(Wall rental included)</i>		\$1,260.00	\$1,575.00	
<b>FABRIC SIGNAGE</b>				
 Curved Fabric Backwall - Double Sided 3M (w) x 8' (h) [Graphic 2410mm x 2220mm] <i>(comes with frame, print, and canvas bag)</i>		\$800.00	\$1,000.00	
 Hanging Fabric Halo - Many Custom Designs available 3M (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>		Call for quote		
FLAT    ROUND    SQUARE    TRIANGLE				
<b>STAND ALONE SIGNAGE</b>				
 Medium Retractable Pop Up Banner 850mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$150.00	\$187.50	
 Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$230.00	\$287.50	
 Vinyl Banner 119" (w) x 36" (h) <i>(Cost includes banner, installation hardware and labour to install)</i>		\$350.00	\$437.50	
 Sintra Sign 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>		\$240.00	\$300.00	
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files		\$50.00		
<b>*SIGNAGE STORAGE</b> - Indicate if you will be needing the signage again, if not it will be recycled after the event		Call for quote		

**Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.**

**ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE**

<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>	
SUBTOTAL	
<small>FOR OFFICE USE ONLY</small>	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL	
7% P.S.T.	
5% G.S.T.	
TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620	

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# PRINT READY GRAPHIC GUIDELINES

INLINE EXAMPLE



**DESIGN** with 0.25" bleeds and cropmarks

**SCALE** artwork to full size

Metal Posts

**EMBED** all links

**RESOLUTION** for images: min 100dpi

**TEXT** must be at least 2" away from edge

**CONVERT** all text to outlines



\*Inline panel example

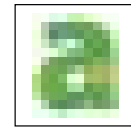


For the best looking logo at any size, send vector art. This is usually an .ai file made in Adobe Illustrator.

To check if a file is **vectored**, zoom in as much as you can to the art. Match what it looks like below.



Vector art  
Ex. ai, eps, pdf



Raster art  
Ex. jpg, tiff, png

FLUSH EXAMPLE



**REPRESENTS** panel break and will not print  
**DO NOT INCLUDE LINES**

**AVOID** text going through the panel break

**SEND** as one file with 0.25" bleed, full size or 10% scale we will split the panels for production



\*FLUSH graphic example

**LABEL** files appropriately when saving (showname\_companyname\_panel) - ex. ABC18\_Company\_counter1

**LEGEND** include a layout legend if there are multiple panels

**COLOR** space has to be CMYK

**FONTS** if live, should be sent with the art

**FILE** types for print ready art: high res .pdf | 150dpi + .jpg | .eps

**SEND** files by **email** | **wetransfer.com** | **dropbox.com**

**Send all artwork files to  
signsondemand@goodkey.com**





Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:  
**August 9, 2021**

Show Name:  
**Canada Gas & LNG Exhibition and Conference**

Show Date:  
**August 23-25, 2021**

# INSTALLATION & DISMANTLE LABOUR

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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## INSTALLATION & DISMANTLE RATES

<b>Regular Time (RT):</b>	8:00 am - 4:00 pm Monday to Friday	\$76.00/hr.
<b>Overtime (OT):</b>	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$114.00/hr.
<b>Double Time (DT):</b>	All other hours including Sundays and statutory holidays	\$152.00/hr.

## INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$76.00/hr. (RT)	\$
Labourers	Hours	\$114.00/hr. (OT)	\$
Labourers	Hours	\$152.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

## DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$76.00/hr. (RT)	\$
Labourers	Hours	\$114.00/hr. (OT)	\$
Labourers	Hours	\$152.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Client Supervised?  YES  NO If yes, Supervisors name: \_\_\_\_\_

Supervised by Goodkey Show Services Ltd.?  YES  NO If yes, add 25% to total estimated charges

The exhibit consists of \_\_\_\_\_ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required:



## SPECIAL INSTRUCTIONS

TOTAL ESTIMATED CHARGE	
25% SUPERVISION FEE	
<b>SUBTOTAL</b>	
<small>FOR OFFICE USE ONLY</small>	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL	
7% P.S.T.	
5% G.S.T.	
<b>TOTAL AMOUNT DUE</b>	
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620	

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Order Deadline: <b>August 9, 2021</b>
Show Name: <b>Canada Gas &amp; LNG Exhibition and Conference</b>
Show Date: <b>August 23-25, 2021</b>

# COVID-19 CLEANING & DISINFECTING BOOTH SERVICES

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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**Cleaning of high touch surface areas with approved COVID-19 disinfecting supplies.**

**FULL DAY CLEANING (Applicable to Day 1 & Day 2 of Show)**

Booth Width \_\_\_\_\_ x Booth Depth \_\_\_\_\_ + Square Feet \_\_\_\_\_ x Number of Days \_\_\_\_\_ x \$0.90 = \_\_\_\_\_  
(min 100 Sq.Ft.)

**HALF DAY CLEANING (Applicable to Day 3 of Show)**

Booth Width \_\_\_\_\_ x Booth Depth \_\_\_\_\_ + Square Feet \_\_\_\_\_ x Number of Days \_\_\_\_\_ x \$0.45 = \_\_\_\_\_  
(min 100 Sq.Ft.)

**SPECIAL INSTRUCTIONS**

**CLEANING SCHEDULE:**

**FULL DAY CLEANING**  
August 23, 2021 : 10:00AM - 3:00 PM  
August 24, 2021 : 10:00AM - 3:00PM (DAY 2)

**HALF DAY CLEANING**  
August 25, 2021 : 10:00AM (DAY 3)

SUBTOTAL		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
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5% G.S.T.		
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Show Name:  
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Show Date:  
**August 23-25, 2021**

## POST SHOW STORAGE

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

### FREIGHT INFORMATION

CARRIER NAME: \_\_\_\_\_ # OF PIECES \_\_\_\_\_

TOTAL WEIGHT	COST	CONDITIONS
<input type="checkbox"/> 001 - 600 lbs	\$244.00	<ul style="list-style-type: none"> <li>EXHIBITORS NEED TO FILL OUT THE FORM</li> <li>EXHIBITORS MUST MAKE ARRANGEMENTS TO OWN CARRIER</li> <li>THE ABOVE FEE MUST BE PAID BEFORE RELEASE OF FREIGHT</li> </ul>
<input type="checkbox"/> 600 - 1200 lbs	\$491.00	
<input type="checkbox"/> 1201 + lbs	\$710.00	

Signature \_\_\_\_\_ Date \_\_\_\_\_

### NOTES



SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
7% P.S.T.		
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Show Name:  
**Canada Gas & LNG Exhibition and Conference**

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## MATERIAL HANDLING

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
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### ONSITE MATERIAL HANDLING

**Date: DURING MOVE IN DAYS(S) ONLY**

- RECEIVE & STORE SHIPMENT UP TO 1 DAY PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

### ADVANCED MATERIAL HANDLING

**Starting: July 23, 2021**

**Deadline: August 19, 2021**

**(Receiving hours  
weekdays only:  
9:00AM-4:00PM)**

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS IN ADVANCED WAREHOUSE
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$72.00 per hundred pounds (lbs.) (\$144.00 minimum charge)

Weight \_\_\_\_\_ @ \$00.72/cwt \_\_\_\_\_

Carrier Name: \_\_\_\_\_ # of pcs. \_\_\_\_\_

Bill of Lading # \_\_\_\_\_

SUBTOTAL		
FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

**ALL SHIPMENTS MUST BE SHIPPED TO GOODKEY ADVANCED WAREHOUSE. NO ADVANCED SHIPMENTS WILL BE RECEIVED AT THE JW MARRIOTT PARQ VANCOUVER HOTEL.**

### CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO A 25% LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:30 AM - 3:30 PM, MONDAY - FRIDAY
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

\*RESHIPPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.

### ADVANCED WAREHOUSE LABELING

**Canada Gas & LNG Exhibition and Conference**  
**NAME OF EXHIBITING COMPANY - BOOTH #**  
**c/o GOODKEY SHOW SERVICES LTD.**

**3751 North Fraser Way, Unit 10**  
**Burnaby, BC V5J 5G4**

### LIMITS AND LIABILITIES

Goodkey Show Services Ltd. not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.

Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# ONSITE SHIPPING LABEL



## LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO  
SHOW SITE**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: JW Marriott Parq Hotel  
39 Smithie Street  
Vancouver, BC V6B OR3

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Tel: 1-877-726-2211



## LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO  
SHOW SITE**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: JW Marriott Parq Hotel  
39 Smithie Street  
Vancouver, BC V6B OR3

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Tel: 1-877-726-2211

# ADVANCE WAREHOUSE SHIPPING LABEL



## LOGISTICS

FROM:

EXHIBITION FREIGHT

**ADVANCE  
LOCATION**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: Goodkey Show Services  
3751 North Fraser Way, Unit 10  
Burnaby, BC V5J 5G4

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



## LOGISTICS

FROM:

EXHIBITION FREIGHT

**ADVANCE  
LOCATION**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: Goodkey Show Services  
3751 North Fraser Way, Unit 10  
Burnaby, BC V5J 5G4

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

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Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:  
**August 9, 2021**

Show Name:  
**Canada Gas & LNG Exhibition and Conference**

Show Date:  
**August 23-25, 2021**

# GROUND TRANSPORTATION QUOTE REQUEST

## SHIPPER INFORMATION

Name of Exhibiting Company:		Contact:	Email:	
Address:		Telephone no.	Pick-up Date:	Pick-up Hours:
City, Province, State:	Postal Code:	Fax no.	Pick-up Location (Loading dock, office, etc...)	

Customs Papers Attached:  Yes  No If yes, Broker name: \_\_\_\_\_ Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

I will be shipping to the Advance Warehouse:  Yes  No

## DESTINATION

**Canada Gas & LNG Exhibition and Conference**  
**NAME OF EXHIBITING COMPANY - BOOTH #**  
**c/o GOODKEY SHOW SERVICES LTD.**  
**Goodkey Show Services**  
**3751 North Fraser Way, Unit 10**  
**Burnaby, BC V5J 5G4**

Company Name:	Delivery Date:
On-Site Contact:	Delivery Time:
Booth Number:	

**SERVICE** Competitive ground transportation pricing, priority move-in/out at show site  ONE WAY  ROUND TRIP

## ITEM DESCRIPTION

**SERVICE WILL BE CHARGED ON ACTUAL WEIGHTS AND DIMENSIONS**

TOTAL NUMBER OF PIECES		DIMENSIONS	ESTIMATED WEIGHT
	CARTONS (CARDBOARD)	H _____ x W _____ x L _____	
	TRUNKS/ CASES (FIBER) (COLOR) _____	H _____ x W _____ x L _____	
	CRATES (WOODEN)	H _____ x W _____ x L _____	
	SKIDS/ PALLETS	H _____ x W _____ x L _____	
	CARPETS (COLOR) _____	H _____ x W _____ x L _____	
	OTHER _____	H _____ x W _____ x L _____	
	_____		
	_____		
<b>TOTAL PIECES</b>		<b>TOTAL WEIGHT</b>	

RELEASE SIGNATURE \_\_\_\_\_ DECLARED VALUE \_\_\_\_\_  
TO AUTHORIZE DELIVERY WITHOUT OBTAINING SIGNATURE

## TERMS AND CONDITIONS

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike labour stoppage, or any other cause unavoidable or beyond their control. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound, per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. Will receive goods only if this form is returned signed and freight is PREPAID.

*By signing this order form, shipper agrees to be bound by it's term and conditions*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_





5506 - 48 ST NW TEL - 1.877.726.2211  
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME RECEIVED: \_\_\_\_\_ AM  
PM

# MATERIAL HANDLING AGREEMENT

**INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.**

DATE: \_\_\_\_\_

BOOTH NUMBER: \_\_\_\_\_

FROM:	TO:
JW Marriott Parq Hotel	
39 Smithie Street	
Vancouver, BC	
V6C 3E1	
<small>SHIPPED FROM: EVENT/FACILITY/CITY</small> Canada Gas & LNG Exhibition and Conference	

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:  
*CHECK ONE*  
1)  RE-ROUTE VIA GOODKEY LOGISTICS  
2)  DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE

\_\_\_\_\_  
SIGNATURE

SPECIAL INSTRUCTIONS:

CARRIER: \_\_\_\_\_

PICK UP NUMBER: \_\_\_\_\_

RE-ROUTE VIA \_\_\_\_\_ BY \_\_\_\_\_  
DATE \_\_\_\_\_ TIME \_\_\_\_\_ AM/PM

AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER  
DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ \_\_\_\_\_ .00 (OPTIONAL)

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH:  1  2  3  4 OR SPECIFY: \_\_\_\_\_

**GOODKEY LOGISTICS**  
 STANDARD GROUND     UNCRATED     AIR FREIGHT     NEXT DAY     SECOND DAY     DEFERRED

**OTHER CARRIERS**  
 COMMON CARRIER     VAN LINE     AIR FREIGHT     NEXT DAY     SECOND DAY     DEFERRED

### FREIGHT INFORMATION

CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR) _____			
		SKIDS/ PALLETS			
		CARPETS (COLOR) _____			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT:  COLLECT     PREPAID

BILL FREIGHT CHARGES TO:

CHECKER SIGNATURE	DATE LOADED
TRAILER NO.	START TIME
	FINISH TIME
EXHIBITOR SIGNATURE	CARRIER
PRINT NAME	DRIVER
	DATE
	PIECES RECEIVED